



# **TOEIC READING TEST**

**- Preparation -**

Session 6-7



# **TOEIC Reading Test - Preparation**

TOEIC is a proficiency test that assesses a wide range of language, therefore, test takers should concentrate on improving their overall language skills.

However, being familiar with the test format, directions and types of questions allow test takers to focus more on demonstrating their language proficiency.

# **TOEIC Reading Test - Preparation**

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

# **TOEIC**

## **Reading, Part 5 (Incomplete Sentences)**

## **Reading (part 5, Incomplete Sentences)**

### **Direction & Example**

A word or phrase is missing in each of the following sentences. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

#### Example

101. Customer reviews indicate that many modern mobile devices are often unnecessarily \_\_\_\_\_ .
- (A) complication
  - (B) complicates
  - (C) complicate
  - (D) complicated

# **Reading (part 5, Incomplete Sentences)**

## **Language focus**

1. Tenses
2. Linking words
3. The use of infinitive (to-) and gerund (-ing) forms of verbs
4. Word formation

## **General tips:**

- Do the easy questions first.
- Do not spend too much time on one question.

# **TOEIC**

## **Reading, Part 6 (Text Completion)**

## Reading (part 6, Text Completion)

### Direction

Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

In this part of the test, you have to complete a text such as a **memo**, **article**, **letter**, **e-mail**, **advertisement** or **notice** with the correct words.

# Reading (part 6, Text Completion)

## Example

Questions 131–134 refer to the following e-mail.

To: Project Leads  
From: James Pak  
Subject: Training Courses

To all Pak Designs project leaders:

In the coming weeks, we will be organizing several training sessions for (131) employees. At Pak Designs, we believe that with the proper help and support from our senior project leaders, less experienced staff can quickly (132) a deep understanding of the design process. (133) , they can improve their ability to communicate effectively across divisions. When employees at all experience levels interact, every employee's competency level rises and the business overall benefits. For that reason, we are urging experienced project leaders to attend each one of the interactive seminars that will be held throughout the coming month. (134). Thank you for your support.

James Pak  
Pak Designs

English UPJ 2019

131. (A) interest  
(B) interests  
(C) interested  
(D) interesting
132. (A) develop  
(B) raise  
(C) open  
(D) complete
133. (A) After all  
(B) For  
(C) Even so  
(D) At the same time
134. (A) Let me explain our plans for on-site staff training.  
(B) We hope that you will strongly consider joining us.  
(C) Today's training session will be postponed until Monday.  
(D) This is the first in a series of such lectures

# Reading (part 6, Text Completion)

## Test Tips

1. Sometimes the correct answer can be found by **only reading one sentence**.
2. Most of the time, we need to **connect information across sentences**.

### General tips:

- Do the easy questions first.
- Do not spend too much time on one question.



**TOEIC**

**Reading, Part 7 (Reading Comprehension)**

# **Reading (part 7, Reading Comprehension)**

## **Direction**

In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

# **Reading (part 7, Reading Comprehension)**

## **Example**

Questions 147–148 refer to the following advertisement.

Used Car For Sale. Six-year-old Carlisle Custom. Only one owner. Low mileage. Car used to commute short distance to town. Brakes and tires replaced six months ago. Struts replaced two weeks ago. Air conditioning works well, but heater takes a while to warm up. Band new spare tire included. Priced to sell. Owner going overseas at the end of this month and must sell the car. Call Firoozeh Ghorbani at (848)555-0132.

147. What is suggested about the car?
- (A) It was recently repaired.
  - (B) It has had more than one owner.
  - (C) It is very fuel efficient.
  - (D) It has been on sale for six months.
148. According to the advertisement, why is Ms. Ghorbani selling her car?
- (A) She cannot repair the car's temperature control.
  - (B) She finds it difficult to maintain.
  - (C) She would like to have a newer model.
  - (D) She is leaving for another country

# **Reading (part 7, Reading Comprehension)**

## **Types of questions & tips**

### **Types of texts**

- Single text
- Multiple texts

### **Common types of Questions**

1. Specific information questions
2. Vocabulary questions
3. Main idea and inference questions
4. *Not* questions
5. Connecting information questions (multiple texts)

### **General tips**

- Preview the questions before reading the texts.
- Do the easy questions first.
- Do not spend too much time on one question.
- Some questions can be answered by reading only one sentence.

# Reading (part 7, Reading Comprehension)

## Types of questions & tips

### 1. Specific information questions

➤ Example:

- *According to the letter, what had happened in the city hall?*
- *Why is the plane cancelled?*

➤ Tips:

- These questions ask for factual information.
- Read the question quickly.
- Highlight the content words.
- Find the answer in the text.

# Reading (part 7, Reading Comprehension)

## Types of questions & tips

### 2. Vocabulary questions

➤ Example:

*The word X in paragraph Y is closest in meaning to .....  
has the closest meaning to*

➤ Tips:

- Find the word
- Cross it out
- Try the answer choices
- Choose the best one

# Reading (part 7, Reading Comprehension)

## Types of questions & tips

### 3. Main idea and inference questions

➤ Example:

- *What is the purpose of the notice?*
- *What does Emily most likely do?*
- *What is implied about the sports center?*

➤ Tips:

- These questions need a more general understanding of the text.
- Do these questions after answering the specific information questions.
- Use the information that you have already known.

# Reading (part 7, Reading Comprehension)

## Types of questions & tips

### 4. NOT questions

➤ Example:

- *What information is NOT given in the article?*
- *What is NOT mentioned about the job?*

➤ Tips:

- Check all the answer choices and decide which one is NOT correct.
- Do these questions after finishing the other types of questions.
- Use the information that you have already known.

# Reading (part 7, Reading Comprehension)

## Types of questions & tips

### 5. Connecting information questions (multiple texts)

➤ Example:

- *What is the purpose of the second email?*
- *What reason does Ms. Wright give for refusing Mr. Harvey's request?*

➤ Tips:

- Read both / all texts before answering the question

-This is the end of the TOEIC reading test preparation-

Good Luck